



FOR PARTICIPANTS ONLY

04 September 2008

The 3rd Policy Consultation Forum of the Seoul Initiative Network on Green Growth:

Green Growth and Sustainable Consumption and Production for Climate Action

Held in Parallel with the 8th "Asia Pacific Roundtable on Sustainable Consumption and Production"

18-20 September 2008
Shangri La Mactan Hotel
Cebu, Philippines

INFORMATION NOTE FOR PARTICIPANTS

GENERAL

The 3rd Policy Consultation Forum of the Seoul Initiative Network on Green Growth on *Green Growth and Sustainable Consumption and Production for Climate Action* will be held from 18 to 19 September 2008 in Cebu, Philippines.

The forum is being organized by the Economic and Social Commission for Asia and the Pacific (ESCAP) in cooperation with the United Nations Environment Programme (UNEP) and the Asia Pacific Roundtable for Sustainable Consumption and Production (APRSCP), and with the generous support of the Government of the Republic of Korea.

The meeting will explore ideas on a number of important areas for regional collaboration and further synergy between the Green Growth approach, its sustainable consumption and production track with the strengthening the role of the Asian and Pacific region in the Marrakech Process. Opportunities for building climate resilient societies based on the greening of the economy and enhancing the sustainability of consumption and production systems in the countries in the region, including through transfer of publicly funded environmentally sound technologies will also be sought.

VENUE AND SCHEDULE OF MEETINGS

On **18 and 19 September 2008:**

The 3rd Policy Forum of SINGG will be held in parallel with the 8th Asia Pacific Roundtable on Sustainable Consumption and Production at the **Shangri La Mactan Hotel**, Cebu, from 18 to 20 September 2008.

Both Meetings will be inaugurated by a common Opening Ceremony **at 0900 hours** on Thursday 18 September 2008 to be held **in the Plenary hall assigned in Shangri La Mactan Hotel** (please follow the signs posts to be set up in the lobby of the hotel).

In addition to lavish coffee breaks and lunches on both days, an **Official Dinner**, hosted by the Governor of Cebu will be provided to **all** participants on 18 September at the **Shangri La Mactan Hotel, as well as an Official Dinner** hosted by the Dutch Embassy, Ministry of Environment of Republic of Korea and UNESCAP on 19 September at the **Hilton Mactan Hotel**.

On **20 September 2008:**

The 3rd Policy Forum of the SINGG will be held at the Monte Carlo Ballrooms 2 & 3 at the **Hilton Mactan Hotel** (see map provided below). A small registration desk will be set up next to the meeting room for participants attending only this day session.

Coffee breaks and lunch will be provided to all participants.

REGISTRATION AND IDENTIFICATION BADGES

On 18/19 September 2008

Participants are required to register and obtain meeting badges at the **Registration Counter** of the **8th Asia Pacific Roundtable for Sustainable Consumption and Production** in the **Shangri La Mactan Hotel**, between 0800-0900 hours on Thursday, 18 September 2009. Please note, that because of the high level attendance and tightened security, you will need to wear your meeting badges at all times to be granted access to the conference rooms and dining facilities.

On 20 September 2008

Participants at the 3rd Policy Forum of SINGG will be issued an additional badge, which will provide access to the meeting rooms and dining facilities in **the Hilton Mactan Hotel**.

WORKING LANGUAGE OF THE MEETING

The Meeting will be conducted in English and all documentation will be written in English. There will be no translation / interpretation services available.

IMMIGRATION REQUIREMENTS

All participants are requested to obtain visa on their own since UNESCAP is not able to provide any visa assistance for this meeting. Participants should obtain appropriate entry visas to Philippines from a Philippine diplomatic or consular mission at their point of origin or en route to Philippines. Please kindly request more information from the Philippines consular mission in your country.

Nationals of the following countries listed below who are traveling to the Philippines for business and tourism purposes are allowed to enter the Philippines **without visas for a stay that do not exceed twenty-one (21) days**. Provided they hold valid tickets for their return journey to port of origin or next port of destination and their passports are valid for a period of at least six (6) months beyond the contemplated period of stay.

However Immigration Officers at ports of entry may exercise their discretion to admit holders of passports valid for at least sixty (60) days beyond the intended period of stay.

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|--------------------------------------|------------------------|------------------------------|
| 1. Andorra | 2. Angola | 3. Antigua and Barbuda |
| 4. Argentina | 5. Australia | 6. Austria |
| 7. Bahamas | 8. Bahrain | 9. Barbados |
| 10. Belgium | 11. Benin | 12. Bhutan |
| 13. Bolivia | 14. Botswana | 15. Brazil* |
| 16. Brunei Darussalam | 17. Bulgaria | 18. Burkina Faso |
| 19. Burundi | 20. Cambodia | 21. Cameroon |
| 22. Canada | 23. Cape Verde | 24. Central African Republic |
| 25. Chad | 26. Chile | 27. Colombia |
| 28. Comoros | 29. Congo | 30. Costa Rica |
| 31. Cote d' Ivoire | 32. Cyprus | 33. Czech Republic |
| 34. Democratic Republic of the Congo | 35. Denmark | 36. Djibouti |
| 37. Dominica | 38. Dominican Republic | 39. Ecuador |
| 40. El Salvador | 41. Equatorial Guinea | 42. Eritrea |
| 43. Ethiopia | 44. Fiji | 45. Finland |
| 46. France | 47. Gabon | 48. Gambia |
| 49. Germany | 50. Ghana | 51. Gibraltar |
| 52. Greece | 53. Grenada | 54. Guatemala |
| 55. Guinea | 56. Guinea Bissau | 57. Guyana |
| 58. Haiti | 59. Honduras | 60. Iceland |
| 61. Indonesia | 62. Ireland | 63. Israel* |
| 64. Italy | 65. Jamaica | 66. Japan |
| 67. Kenya | 68. Kiribati | 69. Kuwait |
| 70. Lao People's Democratic Republic | 71. Lesotho | 72. Liberia |

73. Liechtenstein	74. Luxembourg	75. Madagascar
76. Malawi	77. Malaysia	78. Maldives
79. Mali	80. Malta	81. Marshall Islands
82. Mauritania	83. Mauritius	84. Mexico
85. Micronesia	86. Monaco	87. Mongolia
88. Morocco	89. Mozambique	90. Myanmar
91. Namibia	92. Nepal	93. Netherlands
94. New Zealand	95. Nicaragua	96. Niger
97. Norway	98. Oman	99. Palau
100. Panama	101. Papua New Guinea	102. Paraguay
103. Peru	104. Poland	105. Portugal
106. Qatar	107. Republic of Korea	108. Romania
109. Russia	110. Rwanda	111. Saint Kitts and Nevis
112. Saint Lucia	113. Saint Vincent and the Grenadines	114. Samoa
115. San Marino	116. Sao Tome and Principe	117. Saudi Arabia
118. Senegal	119. Seychelles	120. Singapore
121. Slovakia	122. Solomon Islands	123. Somalia
124. South Africa	125. Spain	126. Suriname
127. Swaziland	128. Sweden	129. Switzerland
130. Thailand	131. Togo	132. Trinidad and Tobago
133. Tunisia	134. Turkey	135. Tuvalu
136. Uganda	137. United Arab Emirates	138. United Kingdom of Great Britain and Northern Ireland
139. United Republic of Tanzania	140. United States of America	141. Uruguay
142. Venezuela	143. Vietnam	144. Zambia
145. Zimbabwe		

* The following are allowed to enter the Philippines without a visa for a stay not exceeding fifty-nine (59) days:

Holders of Brazil passports; and
Holders of Israel passports

The following are allowed to enter the Philippines without a visa for a stay not exceeding seven (7) days:

Holders of Hong Kong Special Administration (SAR) passports
Holders of British National Overseas (BNO) passports
Holders of Portuguese Passports issued in Macao
Holders of Macao Special Administrative Region (SAR) passports

Important Note:

Nationals who are subjects of deportation/blacklist orders of the Department and the Bureau of Immigration shall not be admitted to the Philippines. Further inquiries may be addressed to the Visa Division (Tel: 834 4854, 834 3707, and 834 4810), Department of Foreign Affairs, 2330 Roxas Boulevard, Pasay City or to any Philippines Embassy or Consulate abroad.

WEATHER

Generally the weather in Cebu is pretty stable and stays relatively the same heat all year round. The average temperature in September is approximately 30-32 degrees Celsius, 86 - 90 degrees Fahrenheit.

DAILY SUBSISTENCE ALLOWANCE AND TRAVEL REINBURSMENTS

Participants whose travel is sponsored by the organizers (ESCAP & Ministry of Environment of Republic of Korea) will be provided with a daily subsistence allowance prevailing at the United Nations discounted rate, since some of the meals during the meeting will be covered by the organizers. In order to facilitate payment of

subsistence allowance, eligible participants are requested to bring their air tickets, passports and boarding stubs to the registration desk when registering for the 3rd Policy Forum of SINGG.

AIR-TICKETS

ESCAP funded participants who have prepaid their air tickets (economy class) will be reimbursed upon submission of their travel claim, used ticket and return boarding stubs to UNESCAP.

The participants funded by the Ministry of Environment of Republic of Korea will be reimbursed only after consultation with the SINGG Secretariat (jmwoo@envico.or.kr or minkyung_hong@envico.or.kr) prior to booking and purchasing.

Organizers of the meeting will not assume any responsibility for any other expenditures, including the following:

- (i) All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
- (ii) Salary and related allowances for the participants during the period of the meeting;
- (iii) Costs incurred by participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting;
- (iv) Compensation in the event of death or disability of participants in connection with attending the meeting;
- (v) Any loss of or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants;
- (vi) Any other expenses of a personal nature, not directly related to the purpose of the meeting.

FOREIGN EXCHANGE

The Unit of currencies is the peso. 1 peso is equal to 100 centavos. According to current exchange rates, 1.00 USD is approximately equivalent to 45.80 Philippine Peso. Currency exchange counters are available in the Airport and in the hotels.

HOTEL ACCOMMODATION

A group booking for participants of the 3rd Policy Forum of SINGG has been made at the MICROTEL INN & SUITES-MACTAN:

Microtel Inn & Suites

Tel: 63 2 671 7171

Fax: 63 2 671 7172

E-mail: capunitan.karlene@gmail.com; microtelmactan@yahoo.com

Contact persons: Karlene M. Capunitan (Senior Account Manager)

Rene A. Jorlan (General Manager)

Participants who wish to avail themselves of the block booking made at the Microtel Inn & Suites are kindly asked to notify the SINGG Secretariat and contact the hotel as soon as possible.

The negotiated room rates are:

Standard room	Single Occupancy	\$65.00 net
Standard (Oceanview) room	Single Occupancy	\$70.00 net
Standard room	Double Occupancy	\$75.00 net
Standard (Oceanview) room	Double occupancy	\$80.00 net
Suite Room	Single/twin sharing	\$100.00 net

ARRIVAL AND DEPARTURE FROM THE AIRPORT

Participants should make their own transportation arrangements from Mactan Cebu International Airport to their respective hotels. Metered taxi and bus services are readily available at the airport. Further information can be accessed through the internet at the website: <http://www.mactan-cebuairport.com.ph/>

Please, kindly note that a **compulsory Passenger Service Charge/Terminal Fee** at flat rate of **P 550.00** shall be paid directly to the Mactan-Cebu International Airport Authority by each **departing passenger**.

OFFICERS CONCERNED WITH SERVICING THE MEETING

For further information concerning the arrangements for the meeting, please contact:

Contact Persons of UNESCAP/SINGG Secretariat	
<p>Mr. Daeyoung Ju Expert on Environment Policy Environment and Development Division (EDD) Tel.: (662)288 1525 Fax: (662) 288 1025 (Dir), 288-1059 E-mail: jud@un.org</p>	<p>Ms. Minkyung HONG SINGG Secretariat Tel: (82 32) 560 1422 Fax (82 32) 563 1070 E-mail: minkyung_hong@envico.or.kr</p>
<p>Mr. Ian Barnes UNESCAP/EDD/EVS Tel. (662) 288 1591 Fax: (662) 288 1025, 1059/1048 E-mail :barnesi@un.org escap-esdd-evs@un.org</p>	<p>Mr. Jungmin WOO SINGG Secretariat Tel: (82 32) 560 1423 Fax (82 32) 563 1070 E-mail: woojm@envico.or.kr</p>

MAP OF THE HOTELS



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| 1 | Bella Vista Hotel | 9 | Maribago Bluewater Beach Resort |
| 2 | Cebu Beach Club | 10 | Plantation Bay Resort |
| 3 | Cebu Marine Beach Resort | 11 | Shangri-La's Mactan Island Resort |
| 4 | Cordova Reef Village Resort | 12 | Tambuli Beach Club (East Wing) |
| 5 | Costabella Tropical Beach Resort | 13 | Tambuli Beach Club (West Wing) |
| 6 | Days Hotel Mactan-Cebu | 14 | Waterfront Airport Hotel & Casino Mactan |
| 7 | Hilton Cebu Resort and Spa | 15 | White Sands at Maribago Beach |
| 8 | Island & Sun Beach Resort | 16 | Microtel Inns and Suites |